



Last Name _____

PLEASE PRINT

**AMERICAN MUSEUM OF NATURAL HISTORY
OFFICE OF GRANTS AND FELLOWSHIPS**

Central Park West at 79th Street
New York, New York 10024-5192

RESEARCH GRANTS APPLICATION for FRANK M. CHAPMAN MEMORIAL FUND

Application deadline: November 15. Announcement of Awards: March 1.

INSTRUCTIONS

A completed signed form and all **supporting material** should be submitted **IN DUPLICATE** to: *Attention of F.M. Chapman Memorial Fund*, Department of Ornithology, American Museum of Natural History, Central Park West at 79th Street, New York, New York 10024-5192.

BRIEF DESCRIPTION OF THE FUND

The **Frank M. Chapman Memorial Fund** supports ornithological research anywhere in the world. Priority for funding is given to grants investigating fundamental questions in ornithological science. Proposals about descriptive or applied aspects of ornithological science should emphasize the basic biological questions being examined. Awards are for one year; most grants range between \$500-\$2,000.

APPLICATION GUIDELINES - Guidelines must be followed, otherwise the proposal will not be considered.

- See detailed directions for Project Description and Project Budget below.
- Two letters of recommendation in signed, sealed envelopes should accompany the application or be sent separately to arrive by the application deadline.
- If applicant has previously received an award from The Chapman Fund, a progress report must be submitted by the current deadline.
- Please include two self-addressed postcards with the application. Applicants will be notified of receipt of the grant proposal within three weeks.
- It is the applicant's responsibility to ensure that the application form and all supporting documents be **postmarked** on or before the deadline date.

Signature _____ Date _____

09/02

Please **TYPE** all information

Name _____

Present position _____

Institution address _____

Telephone number _____ SS# (if you have one) _____

Mailing address _____

E-Mail address _____

Candidate for degree (student applicants only) Master's Ph.D.

Research advisor _____

Letters of recommendation will be submitted by two persons, who are:

_____ and _____

PROJECT DESCRIPTION

General requirements. The project description, including references, must be no longer than two pages single-spaced. All four margins should be at least 3/4 inches. Font size **MUST** be 10 point or higher.

The project description must have the following sections:

I Title of the Proposal

II. Field of Research

Choose one from following list (used for administrative purposes only; does not influence funding): (1) systematics, evolution, and morphology, (2) physiology and endocrinology, (3) behavior, (4) behavioral ecology, (5) community ecology, (6) conservation biology, (7) population biology, (8) other.

III. Introduction

State the problem/questions to be studied, and the current status of knowledge.

IV. Research Description

Describe the research designed to answer the questions posed in Section II. If alternative hypotheses are being investigated, describe the logic and design of experiments or observations. Address sample sizes and statistical approaches when necessary. A discussion of materials and methods should be included. If this project is part of research funded by a previous Chapman Grant, be clear as to how this research relates to the previous work. A separate report on the previous grant must be included; do not use the report to

increase the length of this proposal.

V. Location and Duration. If research is being undertaken in a remote or logistically difficult region, be specific as to how the difficulties will be addressed.

VI. If collecting/research/export or other permits are required, include a statement as to their status.

VI. Describe the significance of this work.

VII. Literature Cited.

Short citation format is permitted: Author name, date, journal citation.

VIII. Curriculum vita

All applications must include a single page CV that includes a statement about field and/or laboratory experience relevant to the proposed research.

PROJECT BUDGET

Place the Project Budget on a separate page. It should include the following four parts:

1. Itemize the total projected costs of the entire research project, specifying potential sources of funding.
2. Identify the budget expenses being requested of the Chapman Fund. Note: If travel by automobile is required, an allowance of up to 25 cents per mile may be used in calculating costs. The following items are most commonly supported: consumable supplies, expendable equipment, living expenses in the field or at a research station, and travel expenses of the principal investigator.

The following are **NOT** supported: permanent equipment, salary for principal investigator, overhead, conference or meeting costs, salary, expenses or travel for a field assistant.

3. Budget justification (a short statement, up to 250 words).

4. If applicant has previously received one or more awards from the Frank M. Chapman Fund, you must fill in the following information for each of them.

Year: _____ Title of Project: _____

Amount awarded \$ _____